MY ROTO QUICK START GUIDE

1. Navigate to the rotometrics.com homepage and click **MyRoto** In the upper right-hand corner.

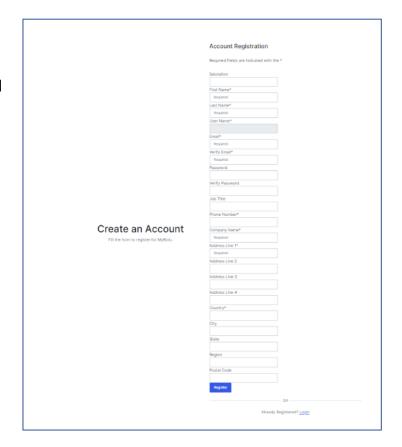
2. Select Register for MyRoto



3. Fill in all required information.

Once your registration has processed you will receive an email with your username and password.

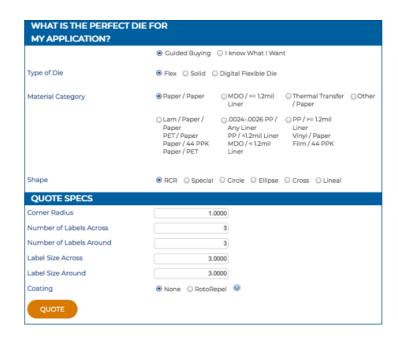
You can now begin using MyRoto.



QUOTE/ORDER

 Navigate to the Quote/Order.
 Select the Type of Die, Cutting Material, and Label Shape.

2. Fill in the quote specifications and click **Quote.**

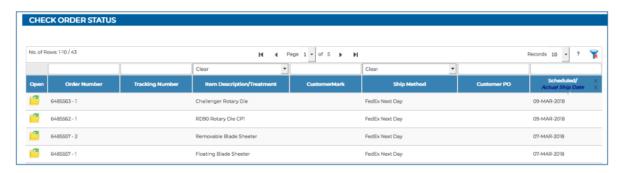


3. From the **Product Comparison**, select the product rated to cut the material selected.

Click either **Save Quote** (to return at a later time) or **Configure Order** to proceed with quote.



QUOTE/ORDER



1. Navigate to **Check Order Status**. Filter or scroll to the order and click the **folder icon** If it has a tracking number, you can also click it from here to open the carrier's website.

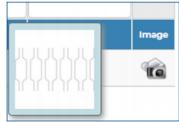




2. From here you can check the **Order Status Bar**. If the order has shipped there is also a tracking number that links to the carrier site.

ORDER HISTORY





1. Navigate to **Order History**. Fill in primary search criteria for the order you are looking for.

2. Filter /Scroll to the order you are looking for. Hover over the **camera icon** on right to see the label cavity shape. Select the **folder icon** to see the order details.

